



Provincial Job Description

TITLE:
**(498) Equipment Operator -
Groundskeeper**

PAY BAND:
9

FOR FACILITY USE:

SUMMARY OF DUTIES:

- ◆ Operates equipment (e.g., skid steer, scissor lift, boom lift) to provide seasonal care to grounds, parking lots and building access areas.

QUALIFICATIONS:

- ◆ Grade 10

KNOWLEDGE, SKILLS & ABILITIES:

- ◆ Skid steer certification
- ◆ Knowledge of tools and equipment
- ◆ Knowledge of landscaping/horticultural equipment
- ◆ Basic mechanical skills
- ◆ Communication skills
- ◆ Interpersonal skills
- ◆ Ability to work independently
- ◆ Valid driver's license

EXPERIENCE:

- ◆ **Previous:** Twelve (12) months previous experience operating equipment (e.g., skid steer, scissor lift, boom lift).

KEY ACTIVITIES:

A. Equipment Operation & Maintenance

- ◆ Operates equipment (e.g., skid steer, scissor lift, boom lift).
- ◆ Removes snow/ice and salts/sands roadways, parkades, driveways and sidewalks.
- ◆ Performs scheduled inspections and preventative maintenance on all grounds equipment.
- ◆ Educates and/or trains staff in the use and operation of equipment (e.g., skid steer, scissor lift, boom lift).
- ◆ Assists with minor repairs to sidewalks, roadways and helipad.

B. Groundskeeping

- ◆ Coordinates, plans, leads and executes landscaping projects (e.g., taking lead on a team of mowers, a team of tree trimmers, planting perennials, shrubs, trees).
- ◆ Liaises with other departments (e.g., when using pesticides or restricting traffic).
- ◆ Waters and fertilizes gardens, lawns and trees.
- ◆ Cultivates and maintains gardens and flower beds.
- ◆ Maintains lawns.
- ◆ Prunes, trims hedges and trees.
- ◆ Performs pest control.
- ◆ Applies herbicides and insecticides.
- ◆ Sweeps sidewalks, parkades and driveways.
- ◆ Removes garbage, leaves and other refuse.
- ◆ Paints (e.g., curbs, rails, fences).
- ◆ Installs and replaces signs.
- ◆ Stores and disposes of hazardous substances (e.g., solvents, oils, pesticides).

C. General Maintenance

- ◆ Operates and maintains irrigation systems (e.g., seasonal maintenance).
- ◆ Maintains groundskeeping storage areas and buildings.

D. Related Key Work Activities

- ◆ Recycles all materials as required.
- ◆ Stores and disposes of hazardous substances (e.g., solvents, oils, pesticides).
- ◆ Delivers and picks up supplies.
- ◆ May show others how to perform tasks or duties by familiarizing new employees with the work area and processes.

The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.

Validating Signatures:

CUPE:

SEIU:

SGEU:

SAHO:

Date: February 13, 2019